

Employee Life and Health Trust

ELHT Trustee Positions

(2 trustees & 2 alternate positions available)

Application closing date:

March 17, 2021
4:00 p.m. (EST)

Qualified candidates who wish to apply are required to complete the attestation found [here](#) and submit it, along with a résumé to:

David Church,
General Secretary

Ontario English Catholic Teachers' Association

65 St. Clair Avenue East, Suite 400
Toronto, ON M4T 2Y8

Fax: 416-925-6940

Email: careers@catholicteachers.ca



www.catholicteachers.ca

The Ontario English Catholic Teachers' Association, representing 45,000 teachers in Ontario's publicly funded Catholic schools, invites applications for the position of **Trustee of the Employee Life and Health Trust (ELHT)**. This is a voluntary position with training, release time and reimbursement of expenses provided by the Trust.

Trustees of the Employee Life and Health Trust (ELHT) carry significant responsibilities for tens of thousands of members of the OECTA ELHT and their families. They make financial decisions, driven by either or all of actuarial, investment, legal, insurance or operational considerations. A Board of Trustee position generally requires knowledge of the benefits field, so that the individual is comfortable with information received, and is confident enough in their understanding to accept or reject expert advice, ask probing questions, and make independent decisions.

Board of Trustee members may have specialized areas of expertise but will be required to make decisions on the full range of issues coming before the Board. Trustee candidates need to understand the fiduciary character of their position, have some familiarity with the area and with actuarial or investment concepts and have the time required to devote to their duties.

The successful applicants will begin required training for their duties on or about May 1, 2021 and commence their term on **September 1, 2021**.

Required qualifications include:

1. Member in good standing.
2. Member of the Provincial Benefit Plan for the length of term of office.
3. Must commit to attend quarterly board meetings, with monthly committee meetings as required, over a 3-year term, with possible reappointment to a subsequent 3-year term.
4. Employee Life and Health Trustee, shall:
 - undertake training and ongoing professional development
 - work in a collaborative fashion
 - possess good problem-solving skills
 - meet all fiduciary objectives
 - meet confidentiality/privacy requirements
 - possess good conflict management skills
 - maintain solidarity in decisions of the Board.
5. Execution of an attestation concerning bankruptcy and competency.
6. Knowledge of and/or experience with employee benefit plan design and administration.

The following qualifications would be an asset:

1. Knowledge of trust fund structure.
2. Knowledge of legal duties of trustees.
3. Association involvement.
4. Understanding of the ELHT governance structure, including the role of collective bargaining, the role of the OECTA, the role of the employers, the role of the Board of Trustees.
5. Ability to delegate to and monitor third party advisors and employees.

For applicants granted an interview, the Association intends to hold interviews in Toronto on or about **April 6, 2021**.