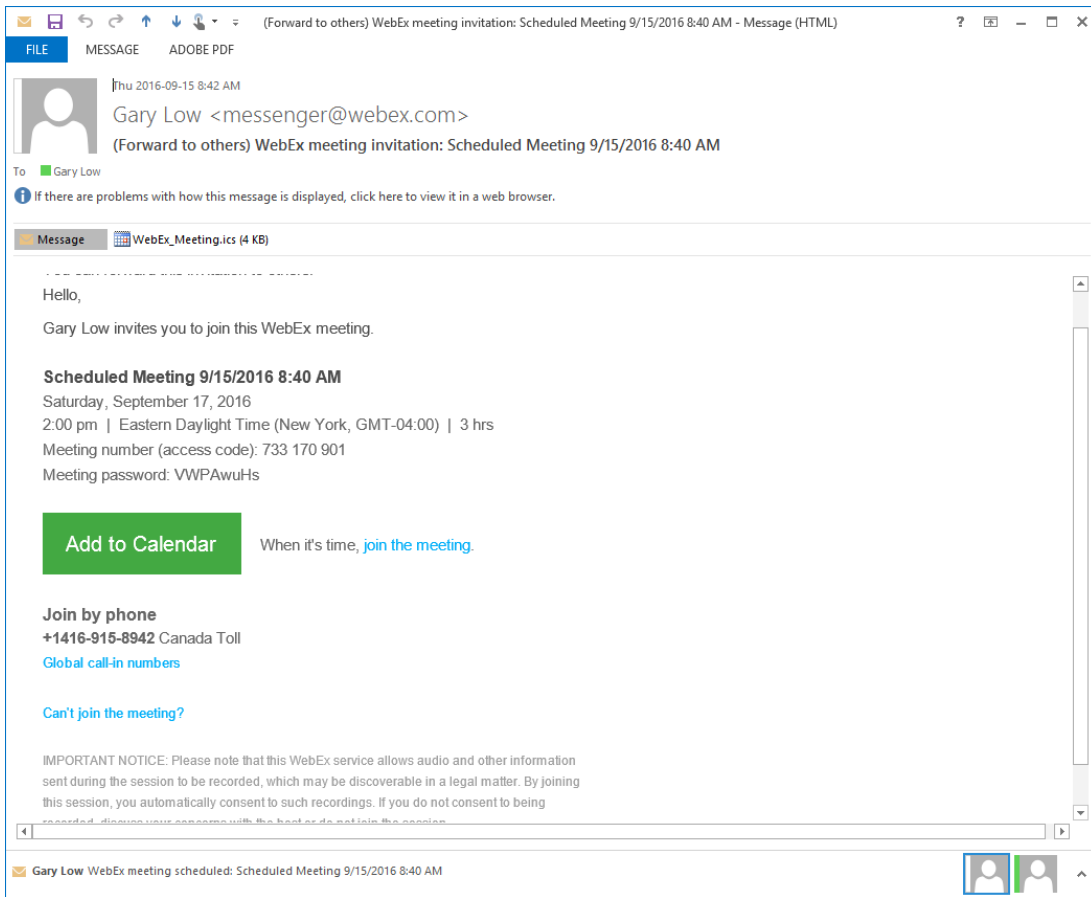
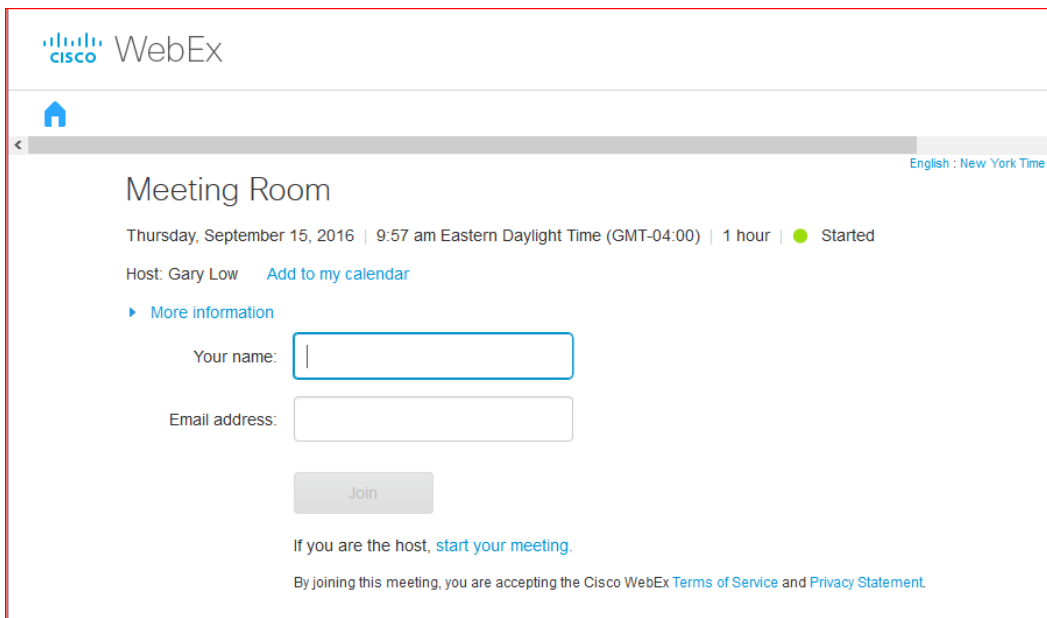


Join a WebEx Meeting using Chrome.

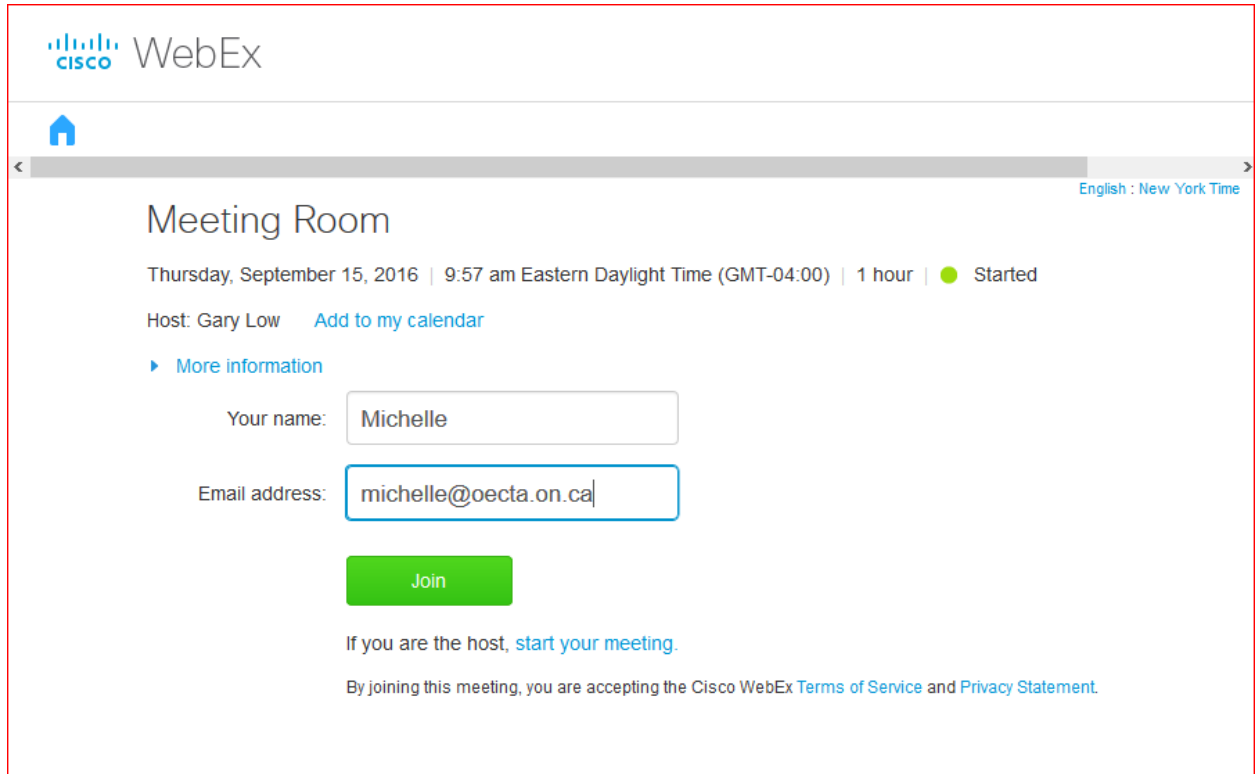
1. Click the join the meeting link in the meeting invitation email you received.



2. When the Meeting Room screen appears as illustrated below, enter your name and email address in the boxes provided.



3. After you enter your name and email address, click on the “Join” button to continue.



The screenshot shows the Cisco WebEx interface for joining a meeting. At the top left is the Cisco WebEx logo. Below it is a home icon and a navigation bar. The main heading is "Meeting Room". Below the heading, it displays the meeting details: "Thursday, September 15, 2016 | 9:57 am Eastern Daylight Time (GMT-04:00) | 1 hour | Started". The host is listed as "Gary Low" with a link to "Add to my calendar". There is a "More information" link. Below that, there are two input fields: "Your name:" with the value "Michelle" and "Email address:" with the value "michelle@oecta.on.ca". A green "Join" button is positioned below the email field. Below the button, there is a note: "If you are the host, start your meeting." and a disclaimer: "By joining this meeting, you are accepting the Cisco WebEx Terms of Service and Privacy Statement."

4. You may be prompted to Add WebEx to Chrome, click on the button to continue.

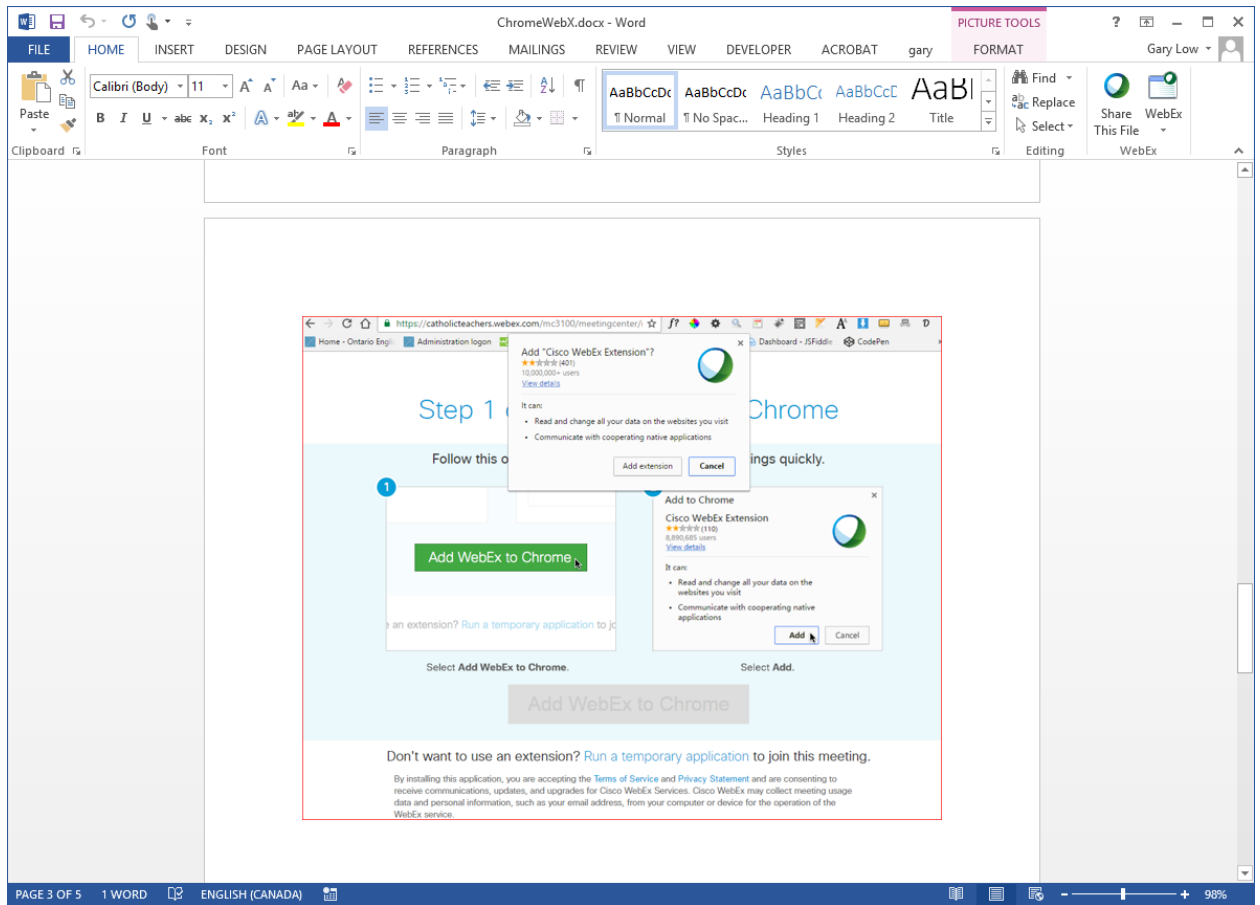


The screenshot is a guide titled "Step 1 of 2: Add WebEx to Chrome". It instructs the user to "Follow this one-time process to join all WebEx meetings quickly." The guide is divided into two numbered steps:

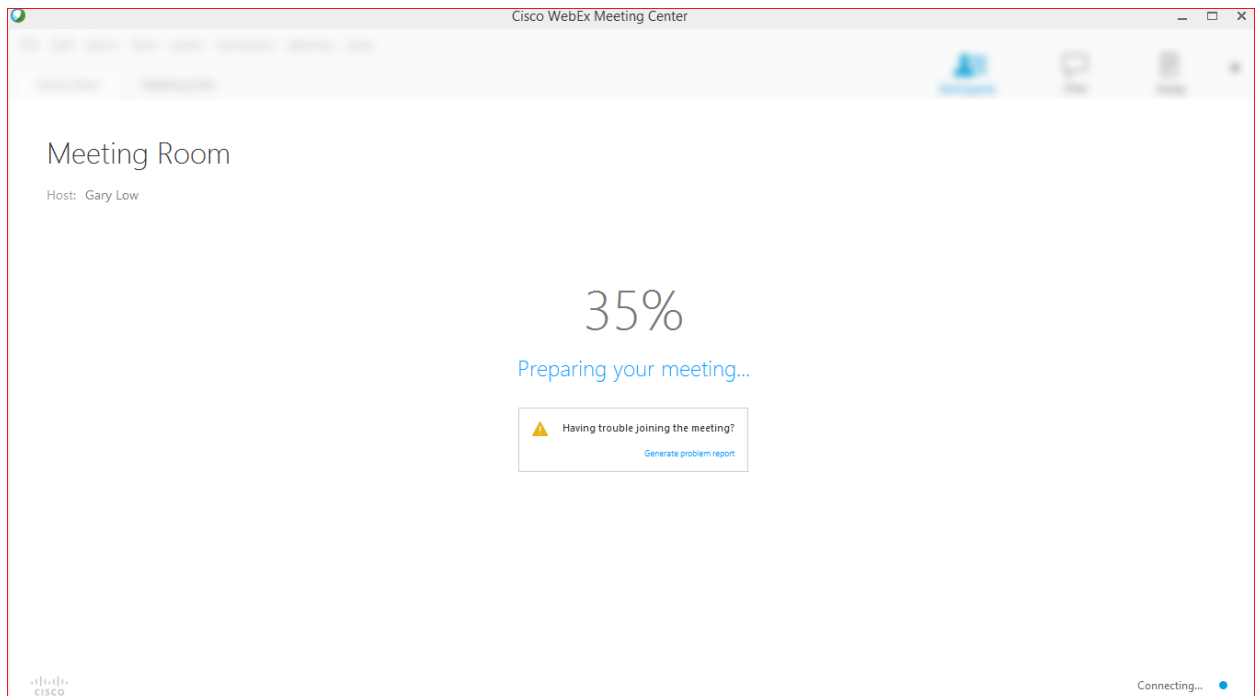
- Step 1:** Shows a screenshot of a webpage with a green button labeled "Add WebEx to Chrome". Below the screenshot, it says "Select **Add WebEx to Chrome**."
- Step 2:** Shows a screenshot of the "Add to Chrome" dialog box for the "Cisco WebEx Extension". The dialog box displays the extension's name, a 5-star rating (110 reviews), and 8,890,685 users. It lists permissions: "Read and change all your data on the websites you visit" and "Communicate with cooperating native applications". Below the permissions, there are "Add" and "Cancel" buttons. Below the screenshot, it says "Select **Add**."

At the bottom of the guide, there is a large green button labeled "Add WebEx to Chrome". Below the button, there is a link: "Don't want to use an extension? [Run a temporary application](#) to join this meeting." At the very bottom, there is a disclaimer: "By installing this application, you are accepting the [Terms of Service](#) and [Privacy Statement](#) and are consenting to receive communications, updates, and upgrades for Cisco WebEx Services. Cisco WebEx may collect meeting usage data and personal information, such as your email address, from your computer or device for the operation of the WebEx service."

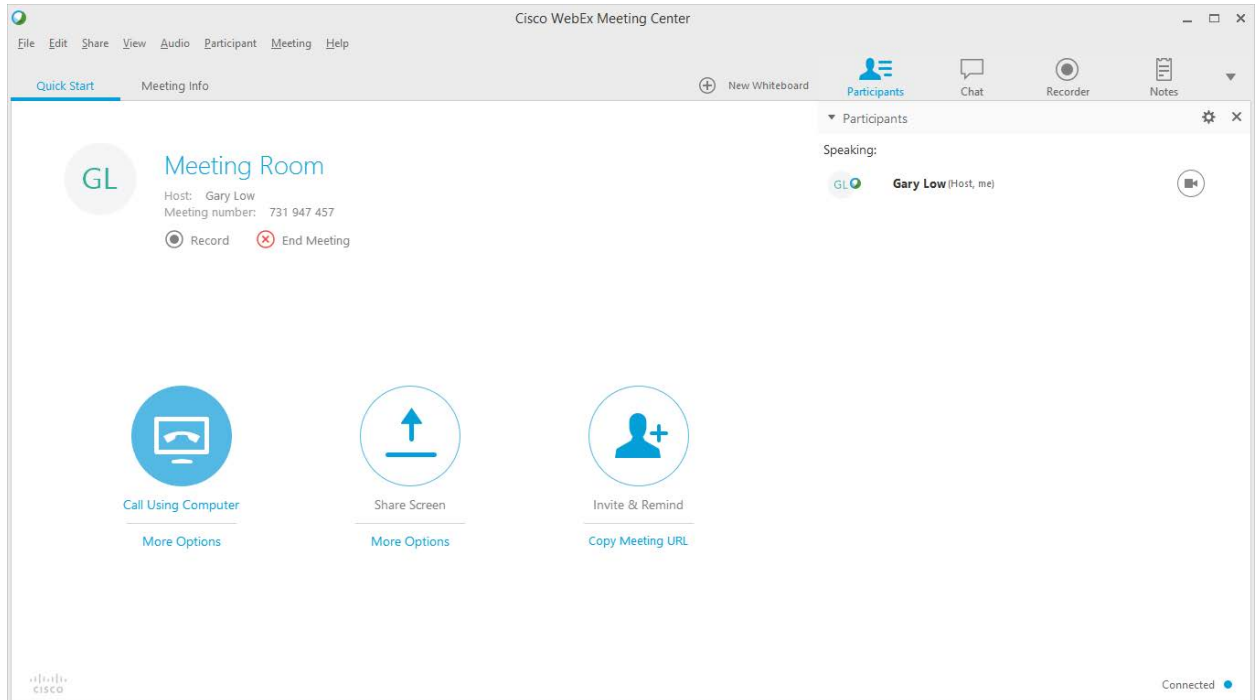
5. You will be prompted to add the CISCO WebEx Extension, click on the button to continue.



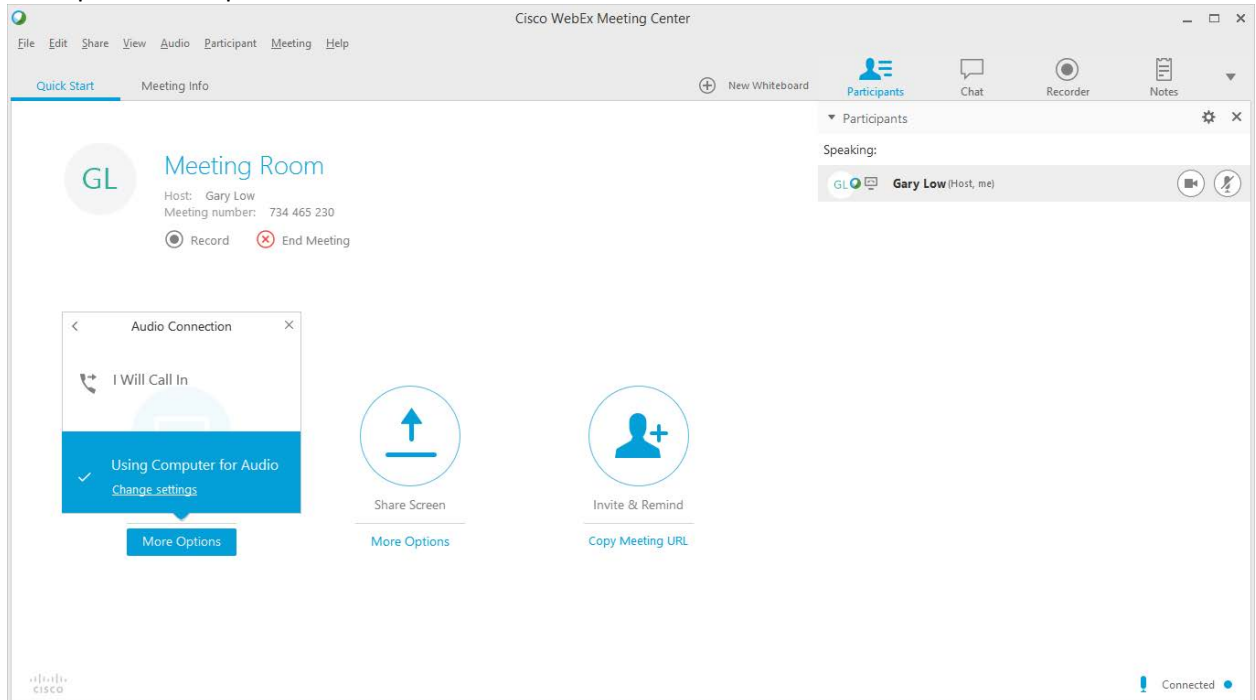
6. The meeting room will load and the progress will be indicated.



7. Once the meeting room is fully loaded you will see a screen similar to the following. WebEx will attempt to start your camera automatically and may prompt you to start sharing. A list of participants including yourself should appear on the right hand side of the screen.

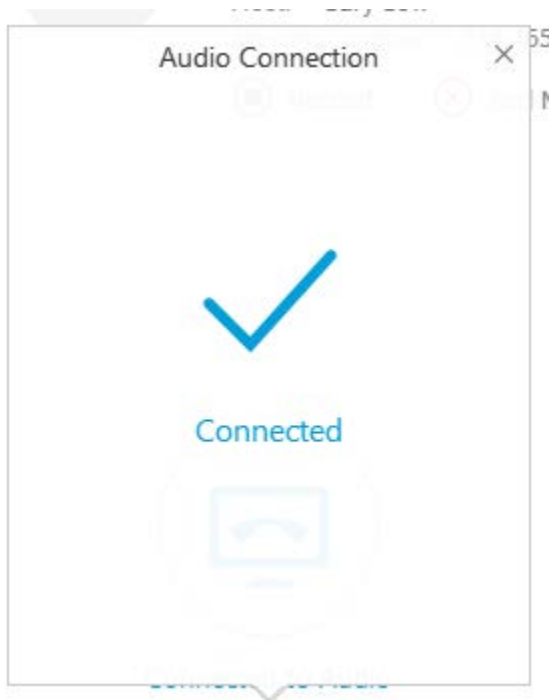


8. Connect your Audio using the “Call Using Computer” icon. WebEx will use your computer Microphone and Speakers for Audio.



To adjust or test your Audio connection click on the “More Options” button and click on “Change Settings”. The “Computer Audio Settings” dialog box will appear. You can use the “Test” button to select the appropriate device and adjust volume levels.

Click on the “OK” button when done and click on “Call Using Computer” to connect your audio to the meeting.



9. You are now connected to the meeting.